

How to set the non-over stamping & calculating function (for barcode card)?

In the setting mode, please get into the item 4.6 **SETTING TIME CARD & PAY PERIOD** and select either 01-weekly, 02-bi-weekly, 03-monthly for one of barcode card, then the machine will function properly. PS. 00-Standard monthly card (non-calculating)

What you can do with barcode card?

Once the function of barcode card is chosen, the time recorder will automatically switch to the correct IN/OUT column when you punch your attendance card. The recorder would determine the first IN column each card and print IN/OUT columns automatically in sequence in a day. It's needless to press IN/OUT button before printing, in order to avoid making any overlapping print.

Calculating

The time card can be recorded up to 2 sets of IN/OUT (morning & afternoon) a day including daily, grand totaling maximum 6 prints. If the prints are exceeded 6 times a day the recorder will reject the card and show the Error Code (E51) without any print.

IN	OUT	IN		OUT		HOURS WORKED	ACCL. HOURS	COMMENTS
		HOURS WORKED	ACCL. HOURS	HOURS WORKED	ACCL. HOURS			
⊖ 7:55				⊖ 17:05	(9:10)	9:10		Daily
⊖ 8:05				⊖ 17:05	9:00	18:10		Grand totaling
⊖ 7:00	⊖ 12:00	⊖ 13:00	⊖ 18:00	⊖ 10:00	(28:10)			
⊖ 8:06				⊖ 16:03	7:57	36:07		
		⊖ 11:03	⊖ 20:05	9 :02	45:09			
⊖ 8:05								
⊖ 10:02				⊖ 18:02	8:00	(53:09)	S	"S" shows abnormal print on previous date
⊖ 9:03				⊖ 12:03	3:00	56:09		

Schedule (Column)

1. **Effective time zone setting** to limit worked hours for calculating

Press "**Schedule**" button to enter setting.
01-Starting time 02-Ending time

2. Break times setting

There are 3 sets of break time can be programmed during the period of effective time zone. The clock will automatically deduct break times from daily totaling.

- 1st set **03-Starting time 04-Ending time**
- 2nd set **05-Starting time 06-Ending time**
- 3rd set **07-Starting time 08-Ending time**

※ **PS. The clock only calculates when the print for out is on the fourth column.**

DIAGNOSIS OF ERROR CODE		
Code	Description	Solution
E50	The barcode is faint or damaged.	To clean the card or to replace with a new card.
E51	1. The card has been inserted more than one time in a minute.	To wait until the next minute and print.
	2. The prints are exceeding 6 times a day.	The printing function can be normal in the next day.
E01	The wrong side of time card	To reverse to another side of card for print.